

Chicago Planning Council on Homelessness

[Type text]

Minutes

Date: 8/17/11

START TIME: 9:15

MEETING CALLED BY	John Pfeiffer
TYPE OF MEETING	Chicago Planning Council on Homelessness
NOTE TAKER	Peter Toepfer
ATTENDEES	<p>Present: Michael Banghart, Mark Czyzweski, John Cheney Egan, Fred Friedman, David Granberry, Luz Hein, Randall Doubet King, Angelique Miller, Maura McCauley, Audalee McLoughlin, Khen Nickele, John Pfeiffer, Nancy Radner, Susan Reyna Guerrero, Richard Rowe, Dorothy Yancy</p> <p>Alternates present: Jim Lewis, Fred Maclin</p> <p>Staff: Nicole Bahena</p> <p>Guests: Betsy Benito, Lindsey Bishop, Tami Cole, Andrea Dakin, Bill Johnson, Sarah Letson, Toni Mastracci, Kathleen Molnar, Sandra Murray, Doug Nichols, Steven Saunders Ed Stellan, Floretta Strong-Pulley, Pete Toepfer</p>
QUORUM?	Yes

Agenda topics

INTRODUCTION; APPROVAL OF MINUTES	<p>I. Introductions and Rounds – John Pfeiffer All members introduced themselves.</p> <p>II. Approval of Minutes - The minutes from 6/22/11 had not been submitted by Secretary Britt Shawver. Item tabled until next meeting</p>
EXECUTIVE COMMITTEE REPORT	<p>III. Executive Committee Report</p> <p>a. 2011 SHP Renewal Project Threshold Decision – <i>Susan Reyna-Guerrero</i> One project did not meet the threshold for capacity. Heartland took over the project from another provider at the request of HUD, CAEH and the City. The project was in poor shape in terms of prior capacity and documentation prior to their taking it over. They also did not have past APR data. As a result there were challenges in finding clients and housing for them. Given the circumstances the Executive Committee chose to waive the threshold requirement for this project. They took the decision very seriously and recognized the precedent their choice set. There was no objection at the full PC meeting to this choice.</p> <p>b. Update on Strategic Plan – <i>Andrea Dakin (for Debbie Reznick)</i> Polk Bros. Foundation matched \$25,000 from the \$25,000 the City contributed for the facilitation of the strategic plan. They will seek another \$5,000 from other private foundations to pay CSH as consultants for the facilitation of designing version 2.0 of the Plan to End Homelessness. The guiding philosophy is based on:</p> <ul style="list-style-type: none"> • Data • Inclusivity • Performance Measures (from HEARTH) • Efficient Use of Resources • Risks/Changing Environment <p>The goal is to include the items missing from the original plan in the new version. Loyola University Center for Urban Research and Learning (CURL) is concluding their evaluation of the original plan and this will be a starting point for the discussions. There will be kickoff meetings in the community and then an intensive charette process (see handout). This will produce a set of initial recommendations that will be used to create the plan. The recommendations will be presented at the Breakfast with the Mayor and the final plan will be written by 12/1/11. The PC has fiduciary responsibility and will have the chance to adopt the plan at the 12/14/11 PC</p>

[Type text]

	<p>meeting. The first plan took a year to write, however, this will condense the process and have a final product with less than 3 months of work.</p> <p>c. Motion to Extend PC Year – <i>John Pfeiffer</i></p> <p>There was a motion to extend PC year by 3 months until 12/31/11. The elections will occur as planned, however, the newly elected members will not take their seats until January 2012. The motion passed unanimously with 2 abstentions (Fred Maclin and Fred Friedman): <i>The Executive Committee of the Planning Council moves to extend the current Planning Council slate, scheduled to end in September 2011, through December 31, 2011 to better coincide with the HUD NOFA schedule. The calendar will be from January 1 to December 31 the following year.</i></p> <p>The consumer representatives on the PC stated they no longer receive a stipend for attending PC meetings. They felt CAEH should not be the only body contributing toward stipends for them and requested that government contribute as well.</p>
NOFA UPDATE	<p>IV. NOFA Update – <i>Nicole Bahena</i></p> <p>Nicole distributed a summary of 2011 HUD Continuum of Care NOFA Score Report. It shows Chicago's score from last year and charts comparing the city to the national average. Chicago was slightly above the national average in most categories and the differential between the national funding line and Chicago's score is increasing. This is due to a decrease in the funding line and not improvement in Chicago's score.</p>
PROPOSED RANKING POLICIES	<p>V. Proposed 2011 NOFA Ranking Policies – <i>John Cheney Egan</i></p> <p>There was a 10 page handout outlining the process, including feedback from agencies and providing the recommendation.</p> <p>Last year agencies who scored below 50 were not defunded because the PC was worried Chicago would lose HUD money permanently for the de-funded project. This year the committee is looking specifically at consistently low scoring projects. Any projects who scored below 50 (3 from last year) were on probation and if they score below 50 again this year they will be defunded.</p> <p>This year projects who score 2 standard deviations from the mean will be put on probation. It is expected that 2-4 agencies/yr will score this way. It is important to encourage agencies to continually improve. With a friendly amendment of adding HMIS funding as priority #2 in the printed ranking policies, the recommendation passed unanimously with 1 abstention (David Granberry).</p>
CENTRAL REFERRAL PROCESS	<p>VI. Central Referral Process (CRP) for PSH Presentation – <i>Dave Thomas, Ed Stellon, Michael Banghart</i></p> <p>The presenters used a power point presentation with handouts and a printed memo. The permanent housing with short term supports group is piloting a central referral process on a smaller scale. It uses an expanded HOST tool in order to people to get on the list. For the system wide process, one of the guiding principles was to screen people in, not out and to have many points of entry. The group highlighted the need for coordinated outreach as an essential component of the process. Also, there needs to be adequate funding for supportive services and training for housing staff providing services to highly vulnerable people. Starting next year all bonus projects will have to select participants from the central list and over time other projects in the system will also take from the list. Participation in taking from the list will initially be voluntary. CHA endorsed the CRP and has amended their PRA, Mod Rehab and Housing Choice Voucher administrative plan to give preference for those on the list. The PC accepted the motion unanimously: <i>The CRL Task Group recommends the Planning Council to adopt the following statement: Commitment to developing a system for the full implementation of a centralized referral system for all PSH units including new and existing projects.</i></p>
HMIS COMMITTEE REPORT	<p>VII. HMIS Committee Report – <i>Sandy Murray</i></p> <p>The PC adopted the motion put forth by the committee unanimously (see handout). In summary, the motion will have CAEH take over HMIS training from DFSS. Service Point is about to upgrade to a new version by July 2012, which entail new training for ALL users. DFSS will not start a new contract with the Bronner Group, who currently conducts the training.</p> <p>The Legal Assistance Foundation is reviewing the new HMIS SOP amendment to protect those who are HIV+. The HMIS committee is recruiting new members, particularly youth and non-HUD funded providers. Their next meeting is 9/7/11.</p>

[Type text]

UFA	VIII. UFA – Nancy Radner (not on agenda) HEARTH Act implementation is on hold until the final regulations are released. The UFA is also dependent on proper appropriations so it can be funded. HUD may have a demonstration project even if full appropriation is not there. Local HUD will be meeting with CAEH in October to discuss the UFA. CAEH is learning and talking to people around the country who are considering creating UFAs. Job descriptions for those at the UFA will be coming from the PC shortly.	
NEXT MEETINGS	IX. Next meetings for the PC are scheduled for 10/26/11 (not original date due to Plan 2.0 Charette) and 12/14/11	
ADJOURNMENT:	MINUTES SUBMITTED BY:	APPROVED BY:
11:15am	Peter Toepfer	