

Chicago Planning Council on Homelessness

MINUTES

DATE: FEBRUARY 19, 2014

START TIME: 9:37 AM

REVISED: YES NO

MEETING CALLED TO ORDER BY	Richard Rowe – Chair
NOTE TAKER	Elizabeth Perez
ATTENDEES	<p>Members Present: Sherri Allen Reeves, Connie Bacon, Arturo Bendixen, Katharine Booton Wilson, John Cheney-Egan, Randall Doubet King, Richard Ducatenzeiler, David Esposito, Fred Friedman, Mary Howard, Felix Matlock, John Pfeiffer, Richard Rowe, Ellen Ray, Erin Ryan, Gwendolyn Turner, Peter Vilim, Ray Willis, and Dorothy Yancy.</p> <p>Alternates Present: Tawanda Acosta, Larry Smith (for Dennis Flint). Jennifer Fablimin (for Amber Damerow), Brandon Thorne Proxy (for Jim Lewis), Abigail Petermah (for Ed Stellon), Sabrina Washington-Christmas (for Ed Stellon).</p> <p>Guests: Diana Mitchel, Abdullah Hassan, Mindy Taylor, Christine Haley, Kate Tuten, Deborah Culpepper, Sanja Stinson, Flora Koppel, Carolyn Smith, Chaundra Harrison, Sterling Gildersleeve, Susan Reyna Guerrero</p> <p>Chicago Alliance Staff: Sherise Alexander and Elizabeth Perez</p>
ABSENT	Absent without an alternate: Debbie Reznick
QUORUM?	Yes

Agenda topics:

WELCOME & INTRODUCTIONS	Richard Rowe called the meeting to order and welcomed everyone. He asked everyone to introduce themselves and to state which group they were representing on the Planning Council (PC).
REVIEW OF AGENDA AND MINUTES	<p>The minutes from the December meeting were reviewed. The vote to approve the minutes passed.</p> <p>The agenda was approved as written with the exception to move item #7 to be discussed after committee updates. A question was raised whether Debbie Reznick or Jim Lewis had an alternate present at the December meeting.</p>
SEATING THE 2014 PLANNING COUNCIL	<p>Richard welcomed the 2014 PC members along with welcoming Felix Matlock as the new chair of the PC and turned the meeting over to Felix. At this time, Felix announced the members of the 2014 Planning Council’s Executive Committee to the group, with Felix serving as the present chair, Richard Rowe serving as the past chair and John Chaney Egan serving as the future chair. He then explained that there are 4 remaining slots open for the Executive Committee (1 secretary, and 3 open slots). The following two options to fill the Executive Committee slate were presented to the Planning Council: Option #1) 2 Government, 2 consumers, 2 Service Providers and 1 at large. Option # 2) 3 slots as stand and additional 4 would be voted in. Option #1 was moved by Fred Friedman and seconded by Randall Doubet King. Felix asked for discussion regarding Option #1. After discussion, the PC passed a motion for Option #1. The PC clarified this is a 1 year role and that the slate does not influence future chair. The Service Providers, Consumers and Government caucused to nominate their candidates. The Consumers nominated Connie Bacon, the Service Providers nominated Ellen Ray and the Government nominated John Pfeiffer.</p> <p>Sherri Allen Reeves and Randall Doubet King were nominated for the at-large position. A vote was taken and the results were a tie. It was noted historically the chair did not vote. A discussion arose regarding the tie. Fred motioned for the PC to wait to decide on the Executive Committee slate until the next PC meeting to vote on the at large representative because 2-3 more at large members were needed for the PC. Ellen seconded the motion, the motion passed. The Executive Committee will meet with current members until the last position is filled.</p>
UPDATE ON THE STATE BUDGET	Dave Skora presented on the state budget. The budget request has been postponed to March 26 th . Due to the postponement, there is little to report on the budget. However, it is important to contact government representative. Some suggestions provided for service providers is to review relationships with elected officials (can be through breaking ground ceremony etc) to continue discussion of programs and inform representatives how current extreme weather has impacted cause. An appropriation meeting will be held this Thursday and are hopeful to opportunities being presented.

<p>DFSS AND CAEH UPDATES</p>	<p><u>SHPF</u> John Pfeiffer provided a quick update on Plan 2.0. Please review the semi-annual progress report on Plan 2.0 for details. The semi-annual progress report provides details on the full Point in Time Count (PIT) in conjunction with the VA. Information regarding the Youth PIT was also provided. This is the first time the Youth PIT has been conducted in Chicago. John also provided a handout that details the ESG funds. John had previously discussed with the Executive Committee (EC) the designation of the ESG entity to distribute the state funds and track the reasons for ineligibility. The following two proposals were presented to the EC: 1.) The Emergency Fund was recommended for a 2nd year 2.) To open up for a RFP. Due to timing issues, DFSS would not be able to release a RFP. The EC recommended renewing the EF for an additional year and opening up for an RFP for the 2015-2016 year. The motion carried with 3 abstentions.</p> <p><u>SSVF</u> Sherise Alexander presented on the Supportive Services for Veterans Families (SSVF) grant. The Department of Veterans Affairs (VA) released a NOFA for the SSVF program which included a \$300 million in funding of surge money for 76 communities across the country to provide prevention and rapid re-housing services to homeless veterans and their families in the effort to end veteran homelessness. This is in addition to the \$300 million in funding for SSVF renewals and/or new homeless veteran families program(s). All applications for the surge funding must include a CoC endorsement letter representing the CoC community application. This is the first time the application must include a letter of endorsement by the CoC. The application is due by March 14th. The PC discussed avenues to set up vetting process. Randall recommended a separate committee be established to determine the process and selection of endorsement. Due to the timing, John Chaney Egan stated this committee should be empowered to make these decisions. John Pfeiffer volunteered to draft preliminary questions to the Alliance and committee can fine tune. It was recommended to reach out to the New Project Process members for participation in developing the process. Ellen moved to have a separate committee to determine the decision regarding the 2 endorsements. Kathy seconded the motion. The motion carried with 1 abstention.</p>
<p>COMMITTEE UPDATES</p>	<p><u>Advocacy</u> No report was presented on behalf of the Advocacy Committee</p> <p><u>HMIS</u> Kim Schmitt presented the HMIS slate and stated they are currently working on filling in the empty slots. The HMIS slate was approved.</p> <p><u>HMV</u> Michael Herman informed the PC how the committee is currently reviewing the 2014 Evaluation Instrument to create a condensed version with less subjective information. Michael stated the committee is reviewing the possibility of adopting monitoring visits to review procedures established at agencies. The PC had questions regarding rolling evaluations, monitoring visit details and new project process. Currently, the HMV committee is reviewing all these points and will present to the PC when finalized. Michael presented the HMV slate and calendar. A correction was made that Angela Woods is not a member of the Consumer Commission. The HMV slate and calendar was approved with 1 abstention.</p> <p><u>Proposed 2014 Working Groups & Slates</u> Elizabeth presented the 2014 working groups and slates. She provided an overview of the 5 task groups and a brief description of each group. The PC voted to defer the slates till the next PC meeting (14 in favor, 2 opposed and 2 abstentions). The PC recommended to have representative names be completed with the task group prior to presenting at the next PC.</p>
<p>YOUTH VULNERABILITY INDEX AND CRS RECOMMENDATIONS</p>	<p>Flora presented the following recommendations for the Youth Vulnerability Index.</p> <ol style="list-style-type: none"> 1. The PC to adopt a youth vulnerability index for single youth that has been tested in Los Angeles and is predictive of long term homelessness for Youth. The CRS task group supports this recommendation. The PC opened the table for discussion. Ellen moved to accept the motion. The motion carried with 2 abstentions.

	<p>2. The PC adopt a requirement that when pulling from CRS, single adult housing providers would filter for youth and adults simultaneously. The CRS system would pull the top 30 names according to vulnerability score which would include both youth and adults. The CRS task group supports this recommendation. The PC opened the table for discussion. Sherri motioned to adopt. The motion carried with 2 abstentions.</p> <p>3. The PC issue a statement clarifying that programs categorized in the current Program Models Chart as Project Based, Age Appropriate, and Stable Housing for Youth are not required to pull from CRS at this time. The CRS task group does not support this recommendation. The PC opened the table for discussion. Ellen moved to accept the motion. The motion carried with 9 in favor, 5 opposed, and 4 abstentions.</p>		
SSO TASK GROUP	<p>Art Bendixen reported on the SSO Task Group. This group was developed to determine strategies on how to raise service dollars to accompany housing dollars. Currently, 22 providers have volunteered for this group. A meeting occurred in January and the group invited consumers, government and other entities to join. The group will be meeting on March 4th at 10am. The meetings are open and if interested in attending please contact Sherise Alexander. The group anticipates meeting once a month.</p>		
SOLO APPLICATIONS TO HUD	<p>Felix reported a solo application was submitted to HUD. This may result in a hold of \$2 million to the HUD Chicago CoC award amounts. Currently, Alliance must respond to HUD inquires. Once information is provided, the CoC must await on National HUD's response.</p>		
GOVERNANCE AND STRUCTURE	<p>Richard Rowe provided an update on the Governance and Structure. The group is currently finalizing the charter and is working on a plan to communicate the recommendations. The group plans on including a special presentation at the CoC meeting to discuss the recommendations and proposed charter. The group anticipates presenting the final charter in June.</p>		
ANNOUNCEMENTS	<p>CoC Steering Committee The committee is currently in search of a place which holds around 200 people for the CoC meeting. The Cultural Center was suggested, however, there was mentioned a cost associated with this location. If have further information, please contact Kathy Booton Wilson.</p> <p>A cross training on welfare and homeless providers/ service providers whom work with homeless youth will occur on March 21st. If interested in attending, please email John Cheney Egan.</p> <p>Next Steps Fred Friedman will be sending out an announcement regarding Next Steps' next scheduled meeting and is open for anyone interested in attending.</p>		
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