

## Chicago CoC Interim Board of Directors Meeting

MINUTES

DATE: FEBRUARY 18, 2015

START TIME: 9:40 AM

REVISED: YES

MEETING CALLED TO ORDER BY	John Cheney Egan, Chair
NOTE TAKER	Lisa Mayse-Lillig
ATTENDEES	<p><b>Members Present:</b> Randall Doubet King, John Cheney Egan, Abigail Peterman, Jennifer Chan, Molly Burke, Ray Willis, Connie Bacon, Becki Martello, Richard Rowe, Larry Smith, Robert Cunningham, Dorothy Yancy, Richard Ducatenzeiler, David Esposito, Felix Matlock, Ellen Ray, Jackie Edens</p> <p><b>Alternates Present:</b> Gwen Turner, Tawanda Acosta, Art Bendixen, Sanja Stinson</p> <p><b>Guests:</b> Tahtia K. Smalling, Khen Nickele</p> <p><b>Chicago Alliance Staff:</b> Lisa Mayse-Lillig, Loren Seeger, Dave Thomas</p>
ABSENT	
QUORUM?	Yes

### Agenda topics:

WELCOME & INTRODUCTIONS	John Cheney Egan welcomed the Interim Board of Directors (IBD) and asked everyone to introduce himself/herself. Felix Matlock (Secretary) completed the roll call and verified that a quorum was present.
REVIEW AND APPROVAL OF THE FEBRUARY AGENDA AND MINUTES FROM THE JANUARY MEETING	<p>The February IBD Meeting agenda was reviewed. Felix Matlock moved to approve the agenda, Ray Willis seconded the motion, and the motion was passed unanimously.</p> <p>The January IBD Minutes were reviewed. Felix Matlock moved to approve the agenda, Art Bendixen seconded the motion, and the motion was unanimously.</p>
DFSS AND CAEH UPDATE	<p>Lisa Mayse-Lillig provided CAEH updates, including:</p> <ul style="list-style-type: none"> <li>- Staffing announcements that Dave Thomas (Director of Programs) and Tremel Daniel (Public Grants Manager) have been hired to join the CAEH team</li> <li>- The FY2014 HUD CoC funding awards were announced by HUD and the FY2015 CoC Application is expected to be released in May</li> <li>- HUD NOFA local evaluation instruments are due from CoC-funded project by February 20</li> </ul> <p>Ray Willis provided HUD updates, including:</p> <ul style="list-style-type: none"> <li>- The local HUD field office is working to address issues with troubled projects and requested CoC support in identifying and supporting troubled projects</li> <li>- HUD is soliciting Peer-to-Peer workshop ideas</li> </ul> <p>Alisa Rodriguez was not present and unable to provide a DFSS update.</p>
CHARTER IMPLEMENTATION UPDATES	<p>Ellen Ray (Co-Chair of the Charter Implementation Ad-Hoc Committee) presented the Chicago CoC Conflict of Interest Disclosure Form. All IBD members were asked to complete the form and submit it to John Cheney Egan.</p> <p>Ellen Ray presented the Charter Implementation Ad-Hoc Committee recommendation that the Governing Board immediately appoint a 5-6 member committee to handle appeals for the 2015 CoC Evaluation Instrument. The recommendation was discussed. Ellen Ray made the motion that the IBD appoint a 5-6 appeals committee, equitably composed of stakeholder groups, and identified by the membership committee by February 27, 2015. Jackie Edens seconded the motion and it passed unanimously. John Cheney Egan stated that an online vote would be held by the end of the month.</p> <p>David Esposito (member of the Collaborative Applicant Committee) stated that the Collaborative Applicant (CA) Committee is determining the expectations for the CA, including major deliverables. A draft of the CA MOU is moving forward and a draft of the MOU is expected to be presented to the IBD at the April meeting.</p> <p>Richard Rowe (Co-Chair of the Membership Committee) stated that the Membership Committee is working to form the Ad-Hoc Nominating Committee and dues structure. The All CoC Meeting was on February 4<sup>th</sup> and</p>

	<p>applications are being processed. Richard Rowe presented the Membership Committee motion to approve the New Projects Selection Panel Slate for the selection of the State Homelessness Prevention Funds, with proposed addition of Tawanda Acosta and tentative names. The motion was discussed. John Cheney Egan called for a vote, which passed unanimously.</p>
<p><b>2015 IBD MEETING POLICIES &amp; PROCEDURES</b></p>	<p>John Cheney Egan facilitated an initial discussion about the following motion, which will be voted on at the next regularly scheduled IBD meeting:</p> <p>Where as: The Chicago Continuum of Care Executive Committee decides which motions should come to a vote at a Chicago Continuum of Care’s Board of Directors’ meeting.</p> <p>Where as: The Chicago Continuum of Care’s Board of Directors has a practice of voting on a motion one meeting after the motion is introduced (hence forward referred to as the “two-meeting rule”).</p> <p>Where as: There are times when the Chicago Continuum of Care’s Board of Directors must vote on a motion the same day the motion is introduced.</p> <p>Where as: There is no formal practice established for the Chicago Continuum of Care’s Board of Directors to decide when to forego the two-meeting rule.</p> <p>Be it resolved that: Any member of the Chicago Continuum of Care’s Board of Directors may make a motion (which must be seconded) to forego the two-meeting rule, if the following conditions have been met:</p> <ul style="list-style-type: none"> <li>• The motion is provided in writing no less than one week before the Continuum of Care’s Board of Directors’ meeting;</li> <li>• The person making the motion explains the urgency for foregoing the two-meeting rule;</li> <li>• Two-thirds of the Chicago Continuum of Care’s Board of Directors approve the motion to forego the two-meeting rule; and,</li> <li>• Three-fourths of the Board of Directors (or voting alternates) present at the Chicago Continuum of Care’s Board of Directors meeting approve the motion to forego the two-meeting rule.</li> </ul>
<p><b>PLAN 2.0 EMPLOYMENT TASK FORCE WORK PLAN AND SCOPES ENDORSEMENT</b></p>	<p>Ellen Ray (Employment Task Force) presented the motion for the IBD to endorse the Employment Task Force Work Plan and Scopes (see meeting items). Connie Bacon seconded the motion, which passed unanimously.</p>
<p><b>COORDINATED ACCESS STEERING COMMITTEE SPECIAL IBD MEETING REQUEST</b></p>	<p>Gwen Turner (Coordinated Access Steering Committee) presented the Coordinated Access Steering Committees request for a special IBD meeting to focus on coordinated access updates. John Cheney Egan confirmed that a Special IBD Meeting will be held on March 18<sup>th</sup> at 9:30 AM.</p>
<p><b>PLAN ADVISORY COMMITTEE 2015 PLAN 2.0 PRIORITIES MOTION</b></p>	<p>Connie Bacon (Plan Advisory Committee) presented the Plan Advisory Committee recommendations for the 2015 Plan 2.0 Priorities (see meeting items). The 2015 Plan 2.0 Priorities will be voted on at the next regularly scheduled IBD meeting.</p>
<p><b>STATE HOMELESSNESS PREVENTION FUNDS RFP PROCESS UPDATE</b></p>	<p>John Cheney Egan presented that the State Homelessness Prevention Fund (SHPF) online vote would be sent on February 27, 2015 and the CoC’s FY2017 SHPF delegate agency selection process will start in early December 2015.</p>
<p><b>ZERO:2016 PRESENTATION</b></p>	<p>Noreen Russo gave a presentation of the Zero:2016 initiative and the tentative monthly take down targets.</p>
<p><b>ADJOURNMENT:</b></p>	<p><b>MINUTES SUBMITTED BY:</b></p>
<p>Adjourned at 12:00 PM</p>	<p>Lisa Mayse-Lillig</p>
	<p><b>APPROVED BY:</b></p>
	<p>Interim Board of Directors 3/17/15</p>