

# HUD-McKinney Vento Committee of the Chicago Planning Council on Homelessness

MINUTES

DATE: FRI, JULY 10, 2015 START TIME: 10:00AM

MEETING CALLED BY	Alice Merrifield, Co-Chair
NOTE TAKER	Adriana Camarda
ATTENDEES	<b>Present:</b> Sherri Allen Reeves, Adriana Camarda, Joyce M. Coffee, James Conlon, Elizabeth Dunn, Ken Keibler, Kevin McCullough, Alice Merrifield, Jodie Arnaudov, Margarita Nieves Gonzalez, Dharshni Ponnampalam, Mandee Russell, Norma Samame, Robret Simpson, Larry Smith, Mindy Taylor, Gwen Turner, Mayon Yen, Melvin Alexander, Lisa Mayse-Lillig, Amanda Borta <b>Absent:</b> Kyu Yup Kim, Kathy Booton Wilson, Robert Cunningham, Andrea Dakin <b>Guests:</b> Hirut Negassi, DFSS Intern
QUORUM?	Yes

## Agenda topics

WELCOME AND INTRODUCTION	Alice Merrifield opened the meeting and welcomed attendees. Attendees introduced themselves.
REVIEW AND APPROVAL OF MINUTES	The Committee reviewed the minutes of the June 5, 2015 HMV meeting. Sheri Allen Reeves moved to approve and Gwen Turner seconded. The minutes were approved unanimously.
ANNOUNCEMENTS AND UPDATES	<p><b>SPEC Work Plan:</b> Alice began with request to add an agenda item. A memorandum was circulated among HMV members for HMV not to endorse the SPEC work plan due to the lack of comment. Gwen Turner recommended that since the originator of the memorandum was not present, if there was time after all of the agenda items were discussed, the Committee would consider the item at the end of the meeting. 12 members voted in favor, 1 no, and 1 abstention.</p> <p><b>Conflict of Interest Forms:</b> Amanda Borta stated there are still outstanding conflict forms due.</p> <p><b>HUD Update:</b> Amanda announced there were no other updates other than the Continuum of Care registration was completed and submitted. Typically the NOFA is released within one to two weeks after registration.</p> <p><b>Site Visit Update:</b> Six site visits are scheduled, third is in progress. Alliance staffing will allow for TA to occur during NOFA period. Amanda addressed concern that no conflict exist for providing TA during the application process because the TA focuses on policies and procedures that would not impact an evaluation score. Lisa provided clarity on how two processes are different and separate. Regarding the two site visits that were completed, Amanda reported that they went well and all parties involved learned about the process. For example, scheduling and cancellations now are better handled with advance notice. August may be good timing for the Site Visit Subcommittee to reconvene for update/changes.</p> <p><b>Other Announcements:</b> Alice Merrifield announced the FUSE (Frequent User Systems Engagement) Planning Coalition, an initiative by Beacon and Heartland, meets to discuss addressing the needs of homelessness families that repeatedly cycle through homeless shelters. Alice invited anyone interested to attend quarterly meetings.</p>
2016 EVALUATION PLANNING AND DISCUSSION	<p>Committee discussed the shift in HUD focus from individual project performance to the performance of the system as a whole and how this will shape the Evaluation Instrument.</p> <p>Amanda Borta suggested revisiting the Guiding Principles of 2012 to reaffirm or change goals. Lisa Mayse-Lillig stated that we need to look at prioritizing community subpopulations like chronic and veterans as well as the recapture of \$1M of Shelter Plus Care projects. Mindy Taylor suggested that the tool should stop pitting agencies against each other. Norma Samame agreed and questions how the process and tool allows agency to use funds successfully. Alice Merrifield added that in 2012, the tool moved away from comparing individual performance so that it did not pit agencies against each other. Joyce Coffee stated the tool is a way to measure quality of service, but also can be way of how CoC is performing. Norma then added that in the end, it is HUD policies and priorities that drive the process. Robret Simpson concurred and said that the NOFA is not about agency performance rather than how its performance measures against the HUD priorities.</p> <p>Sherri Allen Reeves raised the question as to how the Chicago policies are evaluated. Lisa Mayse-Lillig clarified that there are committees designated by the Charter to evaluate all such policies, such as the Centralized Referral System, HMIS, etc. Lisa also added that projects should be aligned with the Programs Models Chart because it mirrors the HUD priorities. Liz Dunn commented HMV will be taking into account the</p>

	<p>impact of CRS and HMIS on system performance and communicating that information to the appropriate committees for their evaluation.</p> <p>Amanda announced that there is enough time in year to form subcommittee to discuss further. Amanda added historically HMV has had to postpone major overhaul of the tool, but this year with the NOFA being back to schedule there is time. Alice asked the Committee who would be interested in sitting on the subcommittee. Most present wanted to be included. Amanda agreed to provide previous scoring spreads in order for the Committee to begin work on how the points were prioritized.</p> <p>Robret Simpson requested information on how Chicago compared to other continua in the national competition.</p>	
ADDED AGENDA ITEM	<p>The Committee now considered added agenda item. SPEC work plan did not provide enough opportunity for public comment before submitted. This committee as whole did not endorse the work plan, as it was a work plan created by representatives of various groups. Lisa Mayse-Lillig stated the next steps would be for SPEC to absorb a lot of work, which would eventually lead to the creation of additional committees. The work plan submitted is a rough, rough draft designed to give an idea of what work is to be done. It is not a final document and there will be other opportunities to change it. It is important to communicate with the Charter Implementation Ad-Hoc Committee co-chaired by Ellen Ray and Paul Hamann.</p>	
ADJOURNMENT	<p>Move to adjourn meeting by Alice Merrifield. Seconded and unanimously approved.</p>	
NEXT MEETING		
ADJOURNMENT:	MINUTES SUBMITTED BY:	APPROVED BY:
Meeting adjourned at 11:15AM	Adriana Camarda	HMV Committee 8-7-15