

HEARTH Funding Opportunities Work Group (HEARTH FOTG)

June 10, 2015

10:00 AM– 11:30 AM

All Chicago: 651 W. Washington, Suite 504

Minutes

Attendees:

Members: Mindy Taylor (SPC EC), Teneshia Williamson-Morgan (SPC EC), Larry Smith (LEC), Angela Smith (SPC EC)

All Chicago Staff: Loren Seeger

- I. Welcome & Introductions
 - a. Loren Seeger welcomed the HEARTH FOTG members and everyone introduced themselves.
- II. Purpose of the HEARTH FOTG
 - a. Loren presented the purpose of the HEARTH FOTG, which is to review all relevant factors and determine the CoC project ranking priorities for the FY15 CoC Project Application. Discussion ensued.
- III. Expected Timeline & Workload
 - a. Loren notified the HEARTH FOTG that the due date of the FY15 CoC Program Competition has not yet been released and that once the NOFA is released, the HEARTH FOTG will meet several times over a two-three weeks to review the relevant factors and determine the ranking recommendations. The ranking recommendations will then be presented to the CoC Board, which will determine the final raking policies for the FY15 CoC Program Competition. Discussion ensued.
- IV. Overview of 2012-2014 Process
 - a. Loren presented the HEART FOTG process, reports, and project ranking policies from 2012-2014. Discussion ensued about the prior years' processes and recommendations.
- V. Establish Chair(s)
 - a. Loren notified the HEARTH FOTG that they would need to select a chair or co-chairs for the HEARTH FOTG. Discussion ensued. The HEARTH FOTG decided to postpone selecting a chair or co-chairs until the next HEARTH FOTG meeting.
- VI. Next Steps
 - a. Loren presented that she will schedule the next HERTH FOTG once the FY15 CoC Project Competition is released.
- VII. Meeting adjourned.

HEARTH Funding Opportunities Work Group (HEARTH FOTG)
September 23, 2015
2:00 PM-4:00 PM
All Chicago: 651 W. Washington, Suite 504

Minutes

Attendees:

Mindy Taylor (SPC EC), Teneshia Williamson-Morgan (SPC EC)

Members: Larry Smith (LEC), Billy Sharpe (LEC), Robert Cunningham (LEC), Angela Smith (SPC EC); **Alternate Members:** Chris OHara (LEC); **All Chicago Staff:** Lisa Mayse-Lillig

- I. Welcome & Introductions
 - a. Lisa Mayse-Lillig welcomed the HEARTH FOTG members and everyone introduced themselves.
- II. Approval of Agenda
 - a. Lisa asked for a motion to approve the agenda. Larry Smith moved to approve the agenda and the motion passed unanimously.
- III. Elect Chair(s)
 - a. Lisa requested that the HEARTH FOTG select a chair or co-chairs. Mindy Taylor nominated Mindy Taylor and Teneshia Williamson-Morgan as co-chairs. Discussion ensued. The motion was approved unanimously.
 - b. Lisa turned the over the meeting to Mindy and Teneshia to facilitate.
- IV. Follow Up from Last Meeting
 - a. Lisa briefly recapped the previous meeting and asked if anyone had any questions. Discussion ensued.
- V. CoC Program Competition NOFA Release
 - a. Lisa presented a summary of the guidance provided in the HUD FY15 CoC Program Competition NOFA, including the opportunity to create a new projects through reallocation and bonus funding. Discussion ensued.
- VI. Timeline & Next Steps
 - a. Lisa presented that the HEARTH FOTG would need to meet over the next two weeks and that the HEARTH FOTG would need to determine recommendations for new projects by October 28th and final ranking recommendations by October 14th, in order to present recommendations for approval at the upcoming CoC Interim Board of Directors Meetings. Discussion ensued.
 - b. The HEARTH FOTG requested that a link to the Charter, HMIS Universal Data Elements, and CASC Recommendations to HEARTH FOTG for review after the meeting. Lisa will send items to the group.
 - c. The next meeting will be held October 5, 2015 from 3:00PM-5:00PM.
- VII. Meeting adjourned by Mindy.

HEARTH Funding Opportunities Work Group (HEARTH FOTG)

October 5, 2015

3:00PM-5:00PM

All Chicago: 651 W. Washington, Suite 504

Minutes

Attendees:

Co-Chairs: Mindy Taylor (SPC EC), Teneshia Williamson-Morgan (SPC EC)

Members: Larry Smith (LEC), Billy Sharpe (LEC), Robert Cunningham (LEC), Angela Smith (SPC EC); **Alternate Members:** Chris OHara (LEC); **All Chicago Staff:** Lisa Mayse-Lillig

- I. Welcome & Introductions
 - a. Lisa Mayse-Lillig welcomed the HEARTH FOTG members.
- II. Approval of the Agenda
 - a. Mindy Taylor moved to approve the agenda. The motion passed unanimously.
- III. Follow up from Last Meeting
 - a. Lisa reviewed the new project created through reallocation and bonus project information from FY15 CoC Program Competition NOFA. Including that new projects may be created through reallocation only. Eligible project types include permanent supportive housing (PSH) for chronically homeless (CH) households, rapid rehousing (RRH) for individual and families, supportive services only (SSO) for coordinated assessment, and Homeless Management Information System (HMIS) programs. Also, CoCs may apply for up to 15% of the ARD for permanent housing bonus projects. The Chicago ARD is \$60,458,806, so the bonus projects may apply for up to \$9,068,820. More than one project is eligible to apply. Discussion ensued.
 - b. Bonus Project Recommendation
 - i. The HEARTH FOTG determined that the HMIS and Coordinated Assessment grants serve as critical resources for required administrative work of the Chicago CoC. There was a unanimous decision to recommend placing these projects fully in Tier 1 after the renewals.
 - c. New Projects Created Through Reallocation
 - i. The HEARTH FOTG unanimously agreed to recommend that a new supportive services only project for coordinated assessment be created through the reallocation of \$906,882 of CoC renewal funding for the FY2015 HUD CoC Program Competition. Reallocated funds will come from a 1.5% reallocation from all HUD CoC renewal projects.
- IV. FY2015 CoC Program Competition Decisions
 - a. Lisa presented that the HEARTH FOTG would need to determine which projects would fall into Tier 1 & Tier 2. It was determined that these decisions would be postponed until the next meeting. Discussion ensued.
 - b. Lisa asked the HEARTH FOTG what data analyses would be needed to inform the upcoming decisions. Discussion ensued. The HEARTH FOTG requested that an analysis be completed that reviewed the project types, number of family and individual units, target populations served, unit location, and the amount of HUD funds recaptured in 2014 for all projects that were expected to fall into Tier 2 based on one or two years of location evaluation scores. Lisa will bring data analysis to the next HEARTH FOTG meeting.
- V. Next Steps
 - a. The next HEARTH FOTG will be held on October 7th from 1:00PM-3:00PM.

HEARTH Funding Opportunities Work Group (HEARTH FOTG)
October 7, 2015
1:00 PM– 3:00 PM
All Chicago: 651 W. Washington, Suite 504

Minutes

Attendees

Co-Chairs: Mindy Taylor (SPC EC)

Members: Larry Smith (LEC), Billy Sharpe (LEC), Robert Cunningham (LEC), Angela Smith (SPC EC); **Alternate Members:** Chris OHara (LEC); **All Chicago Staff:** Lisa Mayse-Lillig

- I. Welcome
 - a. Mindy Taylor welcomed the HEARTH FOTG members and called the meeting to order.
- II. Follow Up from Last Meeting
 - a. Lisa presented a recap of the previous meeting.
- III. Review of Ranking Scenarios and Data
 - a. Lisa presented the data analyses based on the requested analyses from the previous meeting, including a review of the project types, number of family and individual units, target populations served, unit location, and the amount of HUD funds recaptured in 2014 for all projects that were expected to fall into Tier 2 based on one or two years of location evaluation scores. Discussion ensued.
- IV. Ranking Policies Decisions
 - a. Lisa presented the CoC Board-approved Bonus project and new project decisions, including:
 - i. That bonus projects for permanent support housing for households experiencing chronic homelessness or rapid re-housing be allowed to apply for up to \$9,068,821 for the FY2015 HUD CoC Program Competition. This recommendation was passed by the Interim Board of Directors on October 5, 2015, with the added stipulation that the bonus project be ranked at the bottom of Tier 2.
 - ii. The Board passed a motion stating that \$302,294 (0.5% of the ARD) would be reallocated from Shelter Plus Care projects that had recaptured funds in 2014 to create a new SSO for Coordinated Assessment. The HEARTH FOTG decided to place this project fully in Tier 1 after the existing SSO for CRS.
 - b. Lisa asked the HEARTH FOTG what data analyses would be needed to inform the upcoming decisions. Discussion ensued. The HEARTH FOTG requested that an analysis be completed that reviewed the project types, number of family and individual units, target populations served, unit location, and the amount of HUD funds recaptured in 2014 for all projects that were expected to fall into Tier 2 based on one or two years of location evaluation scores. Lisa will bring data analysis to the next HEARTH FOTG meeting.
- V. Meeting adjourned by Mindy.
 - a. The next HEARTH FOTG will be held October 12, 2015.

HEARTH Funding Opportunities Work Group (HEARTH FOTG)

October 12, 2015

1:00 PM– 3:00 PM

All Chicago: 651 W. Washington, Suite 504

Minutes

Attendees

Co-Chairs: Mindy Taylor (SPC EC), Teneshia Williamson-Morgan (SPC EC)

Members: Larry Smith (LEC), Billy Sharpe (LEC), Robert Cunningham (LEC), Angela Smith (SPC EC); **Alternate Members:** Chris OHara (LEC); **All Chicago Staff:** Lisa Mayse-Lillig

- I. Welcome
 - a. Mindy Taylor welcomed the HEARTH FOTG members and called the meeting to order.
- II. Follow Up from Last Meeting
 - a. Lisa presented a recap of the previous meeting.
- III. Review of Ranking Scenarios and Data
 - a. Lisa presented the data analyses based application of the previous HEARTH FOTG decisions and how the rankings varied based on comparing projects using one and two years of location evaluation scores. Discussion ensued.
- IV. Finalization of Ranking Policies
 - a. The HEARTH FOTG discussed several scenarios for ranking projects and approved ranking the projects, as follows:
 - i. The HEARTH FOTG determined that the HMIS and Coordinated Assessment grants serve as critical resources for required administrative work of the Chicago CoC. There was a unanimous decision to recommend placing these projects fully in Tier 1 after the renewals.
 - ii. The HEARTH FOTG reviewed the ranking scenarios for the renewal applications. Discussion ensued.
 - iii. For Tier 1, the HEARTH FOTG felt that it was important to not prioritize one program model over another, as each serves an important role within the CoC; therefore, the HEARTH FOTG decided to recommend ranking programs based on Evaluation Instrument scores. Since many projects did not have three years of scores to average, there was concern that this ranking scenario would be unfairly applicable. There was a unanimous decision to rank projects based on an average of 2014 and 2015 Evaluation Instrument scores only. As many renewals will be placed in Tier 1 as possible, while ensuring that the HMIS and SSO for Coordinated Assessment grants are fully in Tier 1.
 - iv. Since the HUD scoring process for Tier 2 automatically scores transitional housing lower than permanent supportive housing, the HEARTH FOTG decided to place the Tier 2-ranked PHwSS projects at the top of Tier 2, directly after the Tier 1 & Tier 2 straddling project.
- V. HEARTH FOTG Recommendation Presentation at IBD Meeting
 - a. It was decided that Mindy Taylor would present the HEARTH FOTG Recommendations at the October 21st IBD Meeting.
- VI. Meeting adjourned by Mindy.