

Chicago Planning Council on Homelessness

MINUTES

DATE SEPTEMBER 25, 2012 START TIME: 9:46 AM

MEETING CALLED BY	John Pfeiffer – Chair
NOTE TAKER	Elizabeth Perez
ATTENDEES	<p>Present: Arturo Bendixen, Nonie Brennan, John Cheney Egan, Mark Czyzewki, Ceandra Daniels, Randall Doubet King, Dennis Flint, Fred Friedman, Luz Hein, Molly Burke, Felix Matlock, Audalee McLoughlin, Angeliq ue Miller, Khen Nick ele, John Pfeiffer, Susan Reyna-Guerrero, Richard Rowe, Britt Shawver, Connie Bacon, Fred Maclin, Becki Martello, Gwendolyn Turner</p> <p>Absent: David Granberry, Mary Howard, Jim Lewis, Debbie Reznick, Erin Ryan, Cary Steinbuck, Dorothy Yancy</p> <p>Guests: Peter Toepfer, Maura McCauley, Amber Damerow, Ann Marie Grimberg, Sherri Allen Reeves</p> <p>Staff: Nicole Bahena, Elizabeth Perez, Nicole Amling, Kathleen Molnar, Sherise Alexander, Dinah Miyazaki</p>
QUORUM?	Yes.

Agenda topics:

WELCOME & INTRODUCTIONS	John Pfeiffer welcomed everyone and everyone introduced themselves at start the meeting.
REVIEW AND APPROVAL OF AGENDA & MINUTES	The Chicago Planning Council on Homelessness (CPCH) reviewed the August 15, 2012 minutes and agenda. Richard moved to approve agenda. Fred Friedman seconded the motion. Agenda was approved. Richard moved to approve August minutes. Fred Friedman seconded the motion. Minutes were approved.
HEARTH FUNDING OPPORTUNITIES TASK GROUP REPORT	<p><u>HEARTH Funding Opportunities Task Group Report – John Cheney Egan</u></p> <p>John C. Egan provided a recap regarding the HEARTH Funding Opportunities Task Group. He informed the Planning Council (PC) the HEARTH Task group reexamined the priorities for 2013: HMIS, Coordinated Access (CA), and Rapid Re-housing (RRH). The task group proposed the following priorities should be ranked in the following order: HMIS, Planning for CA and RRH. John explained the importance of each priority. The committee discussed and agreed on the importance of the following priorities: HMIS is critical to being able to analyze our system and understand our performance. CA is a HEARTH requirement, and therefore must be a priority. The PC discussed the importance of funding CRS, keeping in mind it is not the same as CA. CRS (Central Referral System) was determined to be a priority for the Chicago CoC and has invested a year worth of work to date. RRH will not be funded through the bonus funding this year; the only way to secure funding is through reallocation.</p> <p>The task group discussed the possibility of reallocating funds from an agency that is closing to fund these priorities. However, John P. informed the PC that HUD has given some new information, one piece of which is that Community Mental Health Council's money is lost to the system. Due to the impact of this loss to the Chicago CoC, the Planning Council recommends HMV develop a question that may alert Alliance staff to any potential deficiency.</p> <p>Fred Friedman moved that the Planning Council establish its priorities for funding in the following order: 1.) HMIS, 2.) CRS 3.) Planning for CA and 4.) RRH. Khen seconded the motion. The motion is only for the ranking of the priorities and not any appropriations of the funding. 12 PC members were in favor, 1 PC member against and 6 PC members abstained (all PC members with a conflict of interest abstained. Conflict of interest was anyone who was applying for RRH or CRS, or who is staff or board member of the HMIS lead agency). Motion passed.</p> <p>The HEARTH Funding Opportunities Task Group will reconvene to determine available funds and make recommendation for the distribution of funds.</p>
PLANNING COUNCIL EXECUTIVE COMMITTEE REPORT	<p><u>PAC – Ann Marie Grimberg & Nicole Amling</u></p> <p>Previously the Planning Council had agreed to endorse the Plan Advisory Committee's (PAC) request to become a committee of the Planning Council. PAC and the Planning Council Executive Committee has developed an interim proposal for the committee's make-up, task and reporting structure (please refer to Proposal for the Plan Advisory Committee document) until the CoC finalizes their governance and</p>

	<p>structure. Nicole Amling from the Alliance will staff the PAC in the new structure. Britt questioned why PAC had not included a revision of the Program Models Chart or any implications of HEARTH related tasks to their work plan. PAC felt these two items would be better focused at HMV. Susan moved for PAC to become a committee under the PC immediately, with an amendment that PAC does not actively recruit new members until next spring. Khen seconded the motion. 20 PC members were in favor, 1 PC member against, and 1 PC member abstained. Motion was approved.</p> <p><u>CoC NOFA Registration Notice- Nicole Bahena</u> Nicole B informed PC the CoC NOFA registration notice was released. HUD is currently incentivizing CoC's - through extra points in Exhibit 1 - to cap administrative costs at 7% instead of the max allowed, which is 10%. In the past, administrative costs were 5%, so an increase to 7% would be an increase of 2% of new money. The Planning Council Executive Committee moved to have projects cap their administrative costs at 7%. The motion was seconded. 16 PC members voted in favor, 2 PC members voted against, 4 PC members abstained. Motion passed.</p> <p><u>Collaborative Applicant and UFA Reaffirmation- John Pfeiffer</u> John P. informed the Planning Council that currently HUD is requiring CoCs that are interested in Unified Funding Agency (UFA) status to answer questions through the CoC NOFA registration notice. Although, the UFA will not be completely funded, there would be \$100,000 available if Chicago qualified as a UFA. Audalee moved to reaffirm that the Alliance serve as the Collaborative Applicant and apply for UFA status on behalf of Chicago's CoC. Susan seconded the motion. 8 PC members were in favor, 0 PC members were against and 2 PC members abstained. Motion passed.</p>	
<p>HUD COC GOVERNANCE & STRUCTURE TECHNICAL ASSISTANCE UPDATE</p>	<p><u>Introduction to Technical Assistance Providers and Next Steps-Jason Satterfield & Fred Berman</u> The HUD Technical Assistance (TA) Providers, Jason Satterfield & Fred Berman, introduced themselves to the PC via phone. TA providers presented an overview of the HEARTH Act, Interim regulations and next steps (Nicole B will send out the presentation after today's meeting). They stated that during the NOFA period, TA providers will not be able to provide assistance during this time. For the moment, the HUD TA providers will be collecting feedback regarding the CoC structure and governance through a survey on survey monkey: www.surveymonkey.com/s/Chicago CoC Structure Governance The survey will be distributed throughout the community for feedback and the HUD TA providers are seeking a wide range of participation. In the meantime, HUD TA providers recommend that members stay informed on the CoC regulations and HUD's expectations on the CoC structure. HUD TA providers also informed that Chicago has been identified as a priority community. This means HUD TA can be provided on different areas such as Coordinated Access, Performance Measurements and System Analysis to help CoC become HEARTH ready.</p> <p><u>Steering Committee Slate- Richard Rowe</u> At the last PC meeting, a slate of 11 members was approved to work with the HUD TA providers on the Governance and Structure. Currently, all slots have been filled except for the At-large slot. The Service Providers Committee and Consumers Commission will be informing Richard of their elected representative. The Planning Council Executive Committee recommended that the CoC Governance and Structure at-large person be filled by someone that is not already represented by another spot on the steering committee, to ensure broader representation. All PC members reaffirmed this recommendation. The following individuals were nominated for the At Large position: Sue Augustus, Betsy Benito, Liz Drapa, Nancy Radner, and Julie Dworkin. PC members voted for 1st and 2nd choice. All votes were collected and Nicole B will announce the results via email. Nicole B will also follow up with the elected nominee and ask if she would be interested in participating. If the nominee declines, the runner up will be asked to participate.</p>	
<p>NEXT MEETING DATES & MOTION TO ADJOURN</p>	<p>The next meeting will be Wednesday October 24, 2012 from 9am to 11:30am. Meeting will be held at A Safe Haven Foundation, in the Board Room.</p>	
<p>ADJOURNMENT:</p>	<p>MINUTES SUBMITTED BY:</p>	<p>APPROVED BY:</p>
<p>There being no further business, the PC moved by acclamation to adjourn.</p>	<p>Elizabeth Perez</p>	