

MEETING CALLED BY	Susan Reyna Guerrero
NOTE TAKER	Nicole Prichard
ATTENDEES	<p>Present: Michael Banghart, Betsy Benito, Irene Cabello, Ceandra Daniels, Randall Doubet King, David Granberry, Gene Herskovic, Maura McCauley, Audalee McLoughlin, Khen Nickele, Nancy Radner, Susan Reyna Guerrero, Debbie Reznick, Britt Shawver, Dorothy Yancy, Donna Calvin (Alternate), Mark Czyzweski (Alternate), Richard Ducatenzeiler (Alternate)</p> <p>Absent: Tremel Daniel, John Cheney Egan, Fred Friedman, Linda Gibson, Bill Koll, Tim Soderlund</p> <p>Staff: Amanda Becker Carlisle, Nicole Prichard</p> <p>Guests: Cynthia Bradley, Andrea Dakin, Bill Johnson, David Wells</p>
QUORUM?	Yes

Agenda topics

APPROVAL OF AGENDA AND MINUTES	<p>Susan called the meeting to order and everyone introduced themselves.</p> <p>Randall motioned to approve the July 21, 2010 minutes, Nancy seconded and the minutes were approved unanimously.</p>
NOFA UPDATE	<p><u>2009 NOFA Report</u> The Alliance received the 2009 NOFA score from HUD in August, and put together a report summarizing the 2009 HUD CoC NOFA Process. Chicago received a score of 79/100 and the national funding line was 71.25. Each year the funding line shifts, but Chicago scored much higher above the funding line than last year. The report compares Chicago's score to the national average, and we are higher than the national average in most scoring categories (Chicago scored lower in HMIS and the same as the national average in Performance). Compared to last year, Chicago scored higher than last year in every category except Performance. The Alliance noted in the report that the effects of the economy likely effected the decrease in score from '08 to '09. Chicago's performance is in line with the national average.</p> <p>Many questions were raised about the decrease in Chicago's performance score. Betsy noted that Chicago's goals are higher than HUD's requirement and national averages; but if Chicago does not meet its stated goals in the application, points may be lost. This was probably the case for 2009. Also, performance is based on APR data from the previous year, so nothing can be changed for 2010; the data period has already ended.</p> <p>Michael asked about HUD's debriefing comments, and Amanda noted those are in Table 7 (pages 5-9) of the report. Ceandra asked if Chicago could lower its goals and Betsy explained that HUD expects us to maintain or exceed our performance from year to year so this was not a viable option.</p> <p>Amanda mentioned that possible areas for improvement, with recommendations, are made for each scoring category section. Alliance and City staff will take the report, specifically the areas for improvement, into consideration when drafting the 2010 Exhibit 1 application and the HMV and HMIS Committees will review this report and make recommendations for the 2011 NOFA process.</p> <p><u>2010 NOFA Process</u> Amanda presented a summary document of the 2010 NOFA. She stated the NOFA was released September 20th and is due to HUD by Thursday, November 18th. Competition scoring categories and point allocations remain the same as in 2009. Highlights of the 2010 NOFA include: more</p>

	<p>focus by HUD on coordination with other HUD-funded programs; encouragement to house homeless veterans; chronically homeless families now included in the chronic homeless definition; and priority given to rural areas.</p> <p>In addition to these highlights, HUD also included information that it anticipates the FY2011 Continuum of Care NOFA competition will be awarded under the HEARTH Act and suggests CoCs begin considering HEARTH requirements (increased emphasis on HMIS, performance, and outcomes) in 2010.</p>
<p>PRESENTATION: 100,000 HOMES CAMPAIGN REGISTRY WEEK RESULTS</p>	<p>Betsy provided an overview of Chicago’s participation in the 100,000 Homes Campaign. During registry week held in late August, Chicago volunteers surveyed 738 households, assessing their vulnerability using the 100,000 Campaign Vulnerability Index. The surveys help further the understanding of people’s needs on the streets, and help prioritize those most medically vulnerable for housing opportunities.</p> <p>Randall pointed out that much has been accomplished during the first 7 years of Chicago’s plan to end homelessness, and that participation in this campaign fits in well with the plan. Some members commented on how this campaign and the Vulnerability Index is one tool we can use to end homelessness in Chicago, though it is not the only solution.</p> <p>Debbie noted that the campaign has provided the spark for a collaborative effort to end homelessness in Chicago. She also stated that now Chicago know what kinds of housing some homeless individuals need and service providers should push themselves to meet these needs with their housing types and eligibility criteria.</p>
<p>EXECUTIVE COMMITTEE REPORT</p>	<p>Susan presented the motion from the Executive Committee:</p> <p>Motion: The Executive Committee of the Chicago Planning Council on Homelessness moves to endorse the ongoing use of the 100,000 Homes Campaign Vulnerability Index Registry as the primary referral source for new permanent housing units created in the 2010 NOFA and future cycles. The Executive Committee also moves that the Planning Council endorse the use of the Vulnerability Index Registry, and the Vulnerability Index itself (for outreach programs), for existing homeless service providers, and that the HMV Committee should consider incorporating its use into the Evaluation Instrument in future funding cycles.</p> <p>Discussion ensued about the way such a motion would be required and sanctioned. Betsy clarified that this level of detail could be identified after the motion passes, by the appropriate committee, but that similar processes operating now relied on voluntary participation. Susan clarified that the intent of the registry list was to better match clients with housing options.</p> <p>Ceandra suggested a friendly amendment that the motion be divided into 3 separate motions and the Executive Committee accepted the friendly amendment:</p> <p>Motion 1: The Executive Committee of the Chicago Planning Council on Homelessness moves to endorse the ongoing use of the 100,000 Homes Campaign Vulnerability Index Registry as the primary referral source for new permanent housing units created in the 2010 NOFA and future cycles.</p> <p>Motion 2: The Executive Committee of the Chicago Planning Council on Homelessness moves that the Planning Council endorse the use of the VIR and the VI itself (for outreach programs), for existing homeless service providers.</p> <p>Motion 3: The Executive Committee of the Chicago Planning Council on Homelessness moves that the HMV Committee should consider incorporating its use into the Evaluation Instrument in future funding cycles.</p> <p>Motion 1 Discussion: Several members expressed concern over requiring the Vulnerability Index be the primary</p>

source of referrals. Betsy clarified that primary does not mean exclusive source for referrals.

Michael asked how those currently applying for the 2010 Bonus Projects would be notified of this motion if it passes, and Betsy and Amanda clarified that a similar question is already in the application and has been for several years. It would only require slight adjustment to selected bonus projects and they would be properly notified as soon as a motion is passed.

Mark expressed concern over the fact that the Vulnerability Index does not consider substance abuse and mental health as factors that, alone, increase vulnerability. He asked if the index could be changed at some point. Betsy answered that parts of the index could be challenged if the Planning Council felt the need but the index itself has been academically verified.

Khren spoke against the motion, raising the issue that some agencies might turn away someone who is extremely vulnerable because they must serve someone else, equally vulnerable, who was already on the registry list.

Debbie spoke in favor of the motion, stating that the registry exists as a tool to help us house vulnerable people and that it won't require programs to turn other vulnerable people away from housing.

Randall spoke in favor of the motion, and mentioned that Chicago has created many units of specialized housing, and that a registry list can help find eligible people for those units.

Betsy moved to table the discussion until the next meeting in order to finish the agenda. David seconded, and the motion passed unanimously.

HMIS Committee Report

Nicole Prichard suggested tabling the HMIS Committee motion and report until the next meeting, when the HMIS Committee chair would be in attendance. The Planning Council members approved.

HMIS Report from City Staff

David Wells from the Dept. of Family and Support Services (DFSS) was present to provide an update on the status of HMIS.

- Developing a Quick Reference Guide – DFSS is hosting a webinar on Thursday, October 7th from 10-11:30am to review the user guide. It's available to everyone, and FSS will continue to use webinar tools like this to keep training users. The webinar will be able to be accessed after the webinar, so all can participate.
- 5.0 Rollout – DFSS has been working with HMIS Committee and other HMIS Lead Agencies about ServicePoint 5.0, and the date has been pushed back to Q1 2011 – FSS will present a rollout plan to the HMIS Committee at their next meeting.
- The MOU and SOP for interface agencies will need to change when the system upgrades to 5.0. Each interface agency has their own agreement with Bowman. The new MOU/SOP will clearly define the roles required for interfacing.
- ART Trainings – a DFSS employee will be doing these in October – they are in the process of scheduling them up now, and will make sure to send out another announcement as soon as the schedule is complete.
- Test AHAR – The test AHAR has been generated, and David will work with program division to analyze this data, and will have an update at the next HMIS Committee meeting and Planning Council meeting.

Susan recommended that we look at the AHAR report on a quarterly basis and David said he would bring that information back to DFSS.

David made one final announcement regarding S+C contracts that they are working on a way

HMIS COMMITTEE
UPDATE

	to ensure that grantees with contracts starting early in the year 2011 will get paid on time.	
ANNOUNCEMENTS	<p><u>Elections for 2010 – 2011 Chicago Planning Council</u> – The October 27th meeting will be the first one of the new Chicago Planning Council year, so new members from each group should attend. The Chair will be elected from the Government group, Vice Chair will be elected from the Consumers Commission, Susan will serve as the Past Chair for the Service Providers Commission, and nominations will be accepted at the next meeting for Secretary and At Large positions for the Executive Committee.</p> <p><u>Next Meeting Dates:</u> October 27 and December 15</p>	
CONTINUED DISCUSSION OF EXECUTIVE COMMITTEE MOTION	Discussion continued again about the Executive Committee’s three motions but ultimately it was decided that the motions would continue to be tabled until the next meeting and in the meantime, the Executive Committee would discuss clarifying the motions for the next meeting.	
ADJOURNMENT:	MINUTES SUBMITTED BY:	APPROVED BY:
The meeting was adjourned by Susan.	Nicole Prichard	