

Ad Hoc Charter Implementation Committee
October 1, 2015
1:00- 3:00 pm
All Chicago: 651 W. Washington, Suite 504

MINUTES

Paul Hamann called the meeting to order at 1:09pm.

A quorum was present. **Members present:** Ellen Ray, Dorothy Yancy, Larry Smith, Paul Hamann, Nancy Radner, Khen Nickele, Randall Doubet-King (advisory), Lisa Mayse-Lillig (advisory); **Phone:** Savannah Clement, Maura McCauley (by phone),

The agenda was reviewed and there were a number of additions: Membership Elections Timeframe, New Projects Panel, and HEARTH Funding Conflict of Interest issue. Nancy Radner made a motion to approve the agenda with the additions noted. Randall Doubet King seconded the motion. Motion carried.

The minutes were reviewed. Randall Doubet King made a motion to approve the minutes. Nancy Radner seconded. Motion Carried.

The calendar was reviewed. There was a long discussion about dates and timeframes, but no significant changes were made to the calendar.

The following was agreed upon in relationship to elections timeframe and process:

The December 8th All CoC meeting will include election of the Board, per an open and wide election process. It was discussed that the election could be modeled after election processes utilized by the commissions. Nominations will need to evaluate potential Board nominees per the Charter and recruit should an insufficient number of nominees be obtained for any stakeholder group or seat. A slate would be prepared and provided for the All CoC Meeting. Commissions and Constituency Group nominees should be solicited from them per their process for identifying nominees.

In terms of process for slating committees, it is recommended by this body that:

Currently constituted committees, in addition to the Lived Experience Commission and Service Provider Commissions, provide names to the Nominations Committee.

The Nominations Committee would evaluate the slates per the Charter.

The Nominations Committee recruit from its member base additional nominations to fill gaps, as it is able (CIC acknowledges that some gaps may not be filled as of January 1, 2016).

The Nominations Committee would present the slates at the December 8th All CoC meeting as an informational item with the note that the Board will vote on Committees as slates at their December meeting.

The Board would vote to adopt the slates presented by the Nominations Committee at the December 8th meeting.

Funders Committee: No report

Committee Structure and Function: There are 5 packets are left. There are three ready to go, one close being ready and one that is still be reviewed. This process should be wrapped up by October 21.

Charter Revision Process: There was discussion of the revised version of the document. Add this to the agenda for the All COC meeting in December. One revision is that there will be a survey to collect topics and it will be an ad hoc committee slated outside of the current slating process. There are a few grammatical corrections as well. Randall Doubet King moved to approve the document with the above edits and move it to the Board for consideration at the October 21, 2015 meeting. Nancy Radner seconded. Motion carried.

The Appeals Committee Decision Trees was discussed. The following edits were suggested: Remove Their to Its, Change language of the Appealers to Appellant. Additionally, we need to add Yes trees and remove grievance and add administrative appeal where there is grievance. Ellen Ray made a motion to revise our former language around grievances in the appeals process to administrative appeals. Larry seconded. Motion carried.

There was a brief discussion of the New Projects Panel and the Board request for guidance to add a standing committee. The board can decide to have a committee, but it doesn't become a formal committee until the Charter is amended. The recommendation to the Board will be to convene it ad hoc until such time that the Charter can be amended.

The two items coming before the Board on Monday are directly related to ranking of funding. The Charter says that COC funded projects are not allowed to participate in discussion or voting around ranking. There was significant discussion. It was agreed that the guidance to the Board Chair be that everyone be able to discuss, but those who have a direct conflict of interest cannot vote.

In regards to new business, there was discussion of membership types and categories. There was consensus that we will opt to define stakeholder group categories broadly (i.e. funder, at large, etc.). Members agreed to leave the question to membership to evaluate stakeholder group representation during their slating process and for CAIC to be tasked with adding this to the priority list for reconsideration.

Dorothy Yancy made a motion to adjourn. Larry Smith seconded the motion. Motion carried.

Minutes submitted by Ellen Ray, Secretary Pro Tem