

## 2014 HUD CoC Project Component Change Training

June 27, 2014  
2 – 4 p.m.

Presented by Loren Seeger & Lisa Mayse-Lillig  
of the Chicago Alliance to End Homelessness

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## Agenda

- Overview of CoC Project Component Change
- Application Process
- Threshold Requirements
- Key Project Components
- Project Budgets
- Questions and Answers

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## WHY?

- HUD Performance Measure outlined in NOFA
  - How is new Permanent Housing created via reallocation in the Chicago CoC?
- HUD demonstrating trends toward preference for Permanent Housing models
  - Funding priorities for project rankings more competitive
  - Aligning with Opening Doors Strategic Plan to End Homelessness
    - Ex: TH *not necessarily* reducing LENGTH of time a person is homeless (HEARTH)
- Proactive
  - Look at our current system & plan for future changes
  - Stabilize future of CoC & project funding

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## Overview of HUD CoC Program Funding

- Agencies can apply to change an existing project's component through the FY2014 HUD CoC Program Competition
  - Supportive Services Only, Transitional Housing, Permanent Housing
- Only allowed through this process unless otherwise stipulated by HUD

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## Overview of HUD CoC Program Funding

1. Reallocate the project's existing funding
2. Apply for the altered project component as a New Project (Permanent Supportive Housing or Rapid Re-Housing)\*

\*Based on annual CoC Application NOFA regulations

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## Overview of HUD CoC Program Funding

- Amount of funding requested must be equal to the TOTAL amount of the existing project
  - Project Component Change is NOT competing against New Project LOIs/Applications



## Project Component Change Considerations

- Change means ending current operating project
  - What about the current project participants?
  - How to NOT exit participants into homelessness
    - Collaborations within community
- New project may not serve the same community
  - Pulling from Central Referral System (CRS)
  - Ex: TH not always eligible for PSH



## Project Component Change Considerations

- Agency financials
  - Funding gap between current contract ending & new project contract execution
  - FY2013 = 6 months before new award announcement
  - Agency liability insurance for leasing
- Existing agency/staff structure may not be able to serve project
  - Ex: PSH may require different staffing capacities due to high vulnerability/needs



## Application Process - How to Apply

- All documents required to apply are posted on the All Chicago website ([www.allchicago.org](http://www.allchicago.org))
- Must submit online via SurveyGizmo
- The application process consists of 4 steps
  1. LOI submission (open to all)
  2. Full application submission (invite only)
  3. Presentation (invite only)
  4. HUD Project Application (invitation only)



## Application Process - Panel

- New Project Selection Panel established by the Chicago Planning Council on Homelessness
- Members will not be applying for Project Component Change
- Reference letters cannot be from one of the panel members
- All decisions are final



## Application Process - Submission

- LOI Due: Friday, July 18 at 5 p.m.
- Application Due: Monday, August 25 at 5 p.m.
- Panel Presentations: September 22 – 23

**Late submissions are NOT accepted**



## Application Process - Questions

- Please review all instructions provided in the packet before contacting us with questions
  - Loren Seeger, [LSeeger@allchicago.org](mailto:LSeeger@allchicago.org)  
(312)379.0301 x35
  - Amanda Borta, [ABorta@allchicago.org](mailto:ABorta@allchicago.org)  
(312)379.0301 x31

## Questions?

## Threshold Requirements

- PSH or RRH
  - Will know specifics once NOFA is released
- 80% for non-services, 20% for services
- Be ready to proceed in 2015
- Demonstrate capacity to operate grant
- Be able to meet 2014 NOFA Criteria

## Threshold Requirements

- Central Referral System (CRS) and Coordinated Access
  - CoC Interim Rule & Chicago CoC Requirement
- Harm Reduction and Housing First
- Homeless Management Information System (HMIS) Participation
- Must be a RRH or PSH project in alignment with the Chicago CoC Program Models Chart\*

\*Chicago CoC Program Models Chart is currently being revised

## RRH: Key Project Components

- Low-income individuals and families coming from the homeless system
- Short/Medium-term tenant-based rental assistance with supportive services for individuals and families who need temporary assistance on their path to stable housing
- Clients will be identified through the Central Referral System

## RRH: Key Project Components

- Rental Assistance administered by local unit of government or public housing authority\*
- Short-term (3 months)/ medium-term (3-24 months) assistance
- Local CoC may dictate max % or \$ per participant (caps)

\*Legislative fix pending

## RRH: Outcomes

- 55% of households exit to permanent housing
- 80% of households exiting to permanent housing will remain in that housing at 3- and 6-month follow-up
- 70% of households will not return to homelessness in the following 12 months
- 75% of households will maintain or increase income

\*Chicago CoC Program Models Chart is currently being revised



## RRH: Outcomes

- Coordination between property management or landlord and service provider
- Provision of, or linkage to child focused assessment and appropriate services for families
- Direct provision of, or linkage to range of needed services including medical care, mental health care, substance abuse treatment, employment training/placement, legal assistance, parenting support, etc.
- Benefits acquisition (assessment, application and follow-up)

\*Chicago CoC Program Models Chart is currently being revised



## Questions?



## PSH: Key Project Components

- Long-term, leasing or rental assistance with supportive services for individuals with disabilities OR families in which one adult or child has a disability
  - Mental, physical, emotional, developmental, HIV/AIDS, substance use, etc.
- Highly vulnerable populations
- Project-based or scattered-site models
- Referrals from Central Referral System



## PSH: Key Project Components

- Rental subsidies (no time limit)
- Coordination between property management or landlord and service provider
- 24-hour on call services/on-site supervision if appropriate
- Community-building activities
- Assistance in accessing housing relocation resources/supports (security deposits, utilities, furnishing, etc.)



## PSH: Outcomes

- 85% of clients will remain permanently housed for 12 months
- 65% of clients will remain permanently housed for 24 months
- 85% of those without a reliable source of income at program entry will increase their income within the first year through acquisition of benefits, employment, or a combination of both
- 75% of clients will avoid incarceration annually

\*Chicago CoC Program Models Chart is currently being revised



## PSH: Outcomes

- Provision of, or linkage to child focused assessment and appropriate services for families
- Direct provision of or linkage to range of needed services including medical care, mental health care, substance abuse treatment, employment training/placement, legal assistance, parenting support, etc.
- Provision of or linkage to intensive community-based case management services, which may scale down over time as the household becomes more independent.

\*Chicago CoC Program Models Chart is currently being revised

# Questions?

## Budgets – Eligible Costs

Eligible Costs	Permanent Supportive Housing	Rapid Re-Housing
Leasing	X	
Rental Assistance	X	X
Supportive Services	X	X
Operating Costs	X	
HMIS		
Project Administration	X	X

## Budgets – Eligible Costs

- **Leasing** (PSH)
  - Can be used to pay 100% of costs of leasing an individual unit or structure
  - *Cannot* be used to lease unit or structure that is owned by recipient/sub-recipient/related organization
  - Lease is in the agency's name as the tenant; agency pays rent directly to landlord
    - Program participant can then be the sub-lessee/have occupancy agreement

## Budgets – Eligible Costs

- **Rental Assistance** (RRH)
  - Can be used to pay security deposits, first/last months' rent, etc.
  - Lease is in program participant's name; Rental Assistance Administrator has written agreement with landlord
    - Program participant pays rent to landlord based on income calculation; Administrator pays remainder
    - New Rental Assistance projects may have to be administered by local government/Public Housing Authority (PHA)
    - Legislative fix currently in progress

## Budgets – Eligible Costs

- **Operating** (PSH)
  - Costs of day-to-day physical operation of housing in which homeless persons are housed
  - Can be used for maintenance/repair of housing, building security, electricity, gas, water, etc.
  - Can also fund staff to carry out these activities (ex: security guards)

## Budgets – Eligible Costs

### Supportive Services

#### • Case management\*

- Assessment
- Moving costs
- Food
- Legal
- Mental health
- Outreach
- Transportation

- Child care
- Education services
- Employment assistance/job training
- Housing search/counseling
- Life skills
- Outpatient health
- Substance abuse treatment
- Utilities

\* Note, in the past 3 years, service dollars for bonus projects could only be for case management. New projects will only be allowed to apply for case management during this application process.



## Budgets – Other Costs

- **HMIS**
  - This year, you must enter an amount for HMIS, that may not be able to be paid with HUD dollars
  - \$80 per person who will do data entry
- **Administration**
  - Chicago CoC allows up to 7% for admin



## Budgets – Match

- HUD requires all projects to provide a match amount of 25% of the total project funds, minus leasing
  - Cash
  - In-kind (donations)
- Must be documented by a MOU
- Chicago Alliance 2013 [webinar](#) & [slides](#)



## Budget - Resources

- For more information, please refer to the CoC Interim Regulations, Subpart D, found at
- <http://hudhre.info/index.cfm?do=viewResource&ResourceId=4653>



## Other Resources

- All Chicago website
  - New Project Application Documents
    - [www.allchicago.org](http://www.allchicago.org)



## Other Resources

- [OneCPD.info/CoC](http://OneCPD.info/CoC)
- [Chicago Program Models Chart](#)



## Important Dates

- **July 18:** Letter of Intent Due
- **August 25:** Application Due (invitation only)
- **September 22 & 23:** Panel Presentations (invite only)

**Late submissions will not be accepted**

