

Chicago Planning Council on Homelessness
Membership Committee

MINUTES

DATE: 2/3/2017

START TIME: 9:30AM

MEETING CALLED BY	Larry Smith
NOTE TAKER	Jenna Temkin
ATTENDEES	Robert Cunningham, Larry Smith, Tawanda Acosta, Rose Scannell, Sherri Allen Reeves, Robret Simpson, LaTrecia Chance, Billy Sharpe, Dave Thomas, Jenna Temkin
QUORUM?	Yes

Agenda topics:

WELCOME & INTRODUCTIONS	Everyone was welcomed and provided introductions. Agenda was reviewed.
MINUTES	<ol style="list-style-type: none"> 1. Approval of agenda & minutes for Nominating Committee and Membership Committee. Approved with change in agenda—Sherri moved from “At Large” member to SPC member. Rodrigo Carillo is leaving La Casa Norte, so unclear if he is still a member. 2. Select new co-chair – Sherri Allen Reeves and Billy Sharpe nominated and accepted nomination. Committee voted and Sherri Allen Reeves was elected co-chair. 3. Report from Nominating Sub-Committee: Presented approved slates for HEARTH Funding Opportunities Task Group and New Projects Work Group. All members voted to approve slates. Discussed reaching out to Ken Nickle(sp?) and Ahmad from DFSS for New Projects Work Group. LaTrecia Chance voted in as HEARTH FOTG alternate SPC member. 4. CoC Member List Update- Reviewed list and discussed developing an outreach plan to get more stakeholders. 5. Committee Work Plan - Brainstormed about having networking sessions to allow current members to connect and draw in more members. Talked about organizing an event where each organization could present their services at a table. Discussed tapping into City events or tradeshow. 6. Plan for Special Ad Hoc Committees- Created a Special Events Ad Hoc Group that will work on organizing networking and outreach events, particularly for affordable housing developers. Robret will chair the group; other members include Sherri Allen Reeves, Rose Scannell, LaTrecia Chance, Billy Sharpe. Jenna Temkin will also provide support. Brought up the need for a constituency group for senior housing providers. 7. Membership Application Review – Reviewed most recent draft of membership application. Will add HEARTH FOTG and New Projects Work Group to list. Considered adding clarifying language around McKinney vs. HEARTH funded groups and their participation in voting. Another concern—if one person submits a CoC Membership application on behalf of a big organization, how can other staff members know to get involved? Potential solution—after an organization signs up, we send them a survey gizmo link that we instruct them to send to their staff members where they can sign up for various committees. Discussed what happens when someone works for an organization, but applies for membership as an individual or person who previously experienced homelessness. Will put this on the agenda for next time. 8. Recognized Audrey Thomas for her great work as co-chair and her wonderful contributions to the committee.
NEXT STEPS	Next meeting will take place on Friday, February 24 from 9:30-11am. Will discuss potential senior constituency group, individual vs. group membership application concern, space for June’s All CoC Meeting

ADJOURNMENT:	MINUTES SUBMITTED BY:	APPROVED BY:
Motioned and adjourned.	Jenna Temkin	